



ONE CITY. ONE JACKSONVILLE.

City of Jacksonville, Florida

Lenny Curry, Mayor

City of Jacksonville Treasury Division
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COVID-19 Mobility Fee Waiver Request Form

The purpose of this COVID-19 Mobility Fee Waiver Request Form is to request a waiver from the Mobility Fee charged by the Planning and Development Department to reduce the economic burden resulting from actions taken to combat the spread of the COVID-19 virus. I understand that a request may be made only if new jobs are created or existing jobs are preserved.

Company Information:

Company Name: _____

Owning Individual or Entity: _____

Business Type: _____

EIN/TIN: _____

Number of Locations in Duval County: _____

Main Contact: _____

Contact Title: _____

Primary Mailing address:

Business Address 1: _____

Business Address 2: _____

Suite/Unit : _____

City, State Zip: _____

Contact Phone #: _____

Contact Email Address: _____

[CONTINUED ON FOLLOWING PAGE]

Mobility Fee Certificate Number: _____

COVID-19 Lease/Rent Deferral Request Form

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Amount to be waived: _____

Reason For Request:

Creation of new jobs

Total Number of New Employees to be hired: _____

Preservation of new jobs.

Total Number of Employees to be preserved.: _____

Time Frame:

See **Exhibit A** attached hereto for grant eligibility criteria. **Please note that in the event a certificate of occupancy or final inspection (as applicable) is not obtained prior to the deadlines set forth in Exhibit A (the “Deadlines”), the applicant is required to pay the entire outstanding balance of the mobility fee pursuant to the mobility fee calculation certificate issued by the City. In the event an applicant does not meet the Deadlines, no certificate of occupancy or final inspection shall be approved until payment in full of the outstanding balance.**

Signature: _____ Date: _____

Exhibit A

(a) *Six-Month Waiver Period.* The provisions of Section 655.503 (Mobility fee requirement, certificate, application process and calculation) which require the payment of the mobility fee prior to approval of final construction and/or engineering plans under Chapter 320, Ordinance Code, or building permits for single family residential construction, are hereby temporarily waived for the earlier of six (6) months from the effective date of this Ordinance _____[insert date here], or such shorter time frame if sooner repealed by Council (the “Six-Month Waiver Period”). In all other respects, Section 655.503 (Mobility fee requirement, certificate, application process and calculation) shall remain in full force and effect. Application for mobility fee calculation certificate, and mobility fee calculation, are still required, and applicants must demonstrate the number of jobs created or retained in connection with the project. The temporary waiver will only be applicable to those mobility fees set forth in a mobility fee calculation certificate issued by the City within the Six-Month Waiver Period. Thus, during the Six Month Waiver Period, and notwithstanding anything to the contrary in Chapter 655, Ordinance Code, approval of final construction and/or engineering plans under Chapter 320, Ordinance Code, or building permits for single family residential construction may be obtained without the obligation to pay the mobility fee set forth in the mobility fee calculation certificate, and construction may thereafter commence.

(b) *Additional Three-Month Partial Waiver Period.*

An additional three months, providing a waiver of fifty percent (50%) of the calculated mobility fee, is hereby allowed for projects whose final construction and/or engineering plans under Chapter 320, or building permits for single family residential construction, are not ready for approval within the Six Month Waiver Period, but are eligible for approval within an additional three months after the termination of the Six Month Waiver Period (the “Additional Three Month Waiver Period”). Upon payment of 50% of the mobility fee set forth in a mobility fee calculation certificate, the project may

be approved and thereafter construction may commence. Upon the termination of the Additional Three-Month Waiver Period, mobility fees shall be charged at the one hundred percent (100%) rate as currently expressed in Section 655.503, Ordinance Code.

Requirement for Certificate of Occupancy by Time Certain. The waiver of the requirement for payment of a mobility fee for six months, or partial payment for an additional three months is intended to assist the development of projects that would have otherwise been initiated and constructed but for the COVID-19 emergency. Accordingly, the waivers authorized in 76 above are intended to be tied to the completion of the construction project and obtaining a Certificate of Occupancy (or Final Inspection, as applicable) for that project within a reasonable amount of time. Because of the difference in complexities of development of various types of projects, the following time frames are allowed within which a Certificate of Occupancy or Final Inspection must be obtained, or else the full amount of the mobility fee, as calculated in the mobility fee calculation certificate, shall become immediately due and payable.

(a) Single family residential homes and non-single family home projects that have a value of less than \$1,000,000.00 - no later than twenty-four (24) months from the effective date of this Ordinance.

(b) Non-single family residential projects that exceed a value of \$1,000,000.00 - no later than thirty-six (36) months after the effective date of this Ordinance.

In determining the value, the project value may include all phases of development associated with the final construction and/or engineering plans or non-single family residential building permits even if not obtained within the same six month temporary partial waiver rate period or within the overall temporary partial waiver period. However, the mobility fee waiver rate percentage will be determined based upon the temporary/partial waiver rate period within which the final construction and/or engineering plans were approved. In the event a certificate of occupancy or final inspection, as

applicable, is not obtained within the time frames set forth in subsections (a) and (b) of this Section 8, the entire amount of the mobility fee (less any portion previously paid, if any), as calculated in the mobility fee calculation certificate, shall become immediately due and payable and no certificate of occupancy or final inspection shall be approved until such payment is made in full.